

**BOARD OF SELECTMEN
MEETING MINUTES – September 12, 2016**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: William Pantazis, Chairman
Dawn Rand, Vice Chairman
Jeff Amberson, Clerk
Leslie Rutan
Jason Perreault

*Pledge of Allegiance

APPROVAL OF MINUTES – AUGUST 15, 2016 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the August 15, 2016 regular meeting as submitted; Selectman Amberson seconded the motion, all members voted in favor.

7:00 p.m. - WILLIAM LYVER, POLICE CHIEF
Appointment of Police Officers.

Acceptance of Gifts to Police Department

Chief Lyver introduced long-time residents Kevin and Erla Mallett of Whitney Street who recently donated (2) Automatic External Defibrillators to the Police Department. In 2015, the Mallett's donated (3) AED's to the department.

On behalf of the community, members of the Board thanked Kevin and Erla Mallett for their very generous gifts.

Selectman Amberson moved the Board vote to accept the gift of two Automatic External Defibrillators provided to the Police Department pursuant to Massachusetts General Laws, Chapter 44, Section 53A½; Selectman Rand seconded the motion; all members voted in favor.

Appointment of Police Officers

Chief Lyver reviewed the hiring process for three open positions of Patrol Officer. Twenty-eight candidates were interviewed by Lieutenant Galvin, a Sergeant and two Patrol Officers. Fifteen moved on to be interviewed by himself, Lt. Galvin, Chairman Pantazis and Town Administrator John Coderre.

Following pre-employment physicals, state-administered physical abilities tests, psychological tests and background investigations, Chief Lyver requested that the Board appoint Patrick Harper, Stephen Sullivan and Kevin Fruwirth as full-time Patrol Officers.

Patrick Harper

Mr. Harper is currently a self-sponsored student at the State Police Municipal Academy and will graduate September 23rd. He is a resident of Southwick, MA and previously served as a police officer with the Fitchburg State University Police Department. He has a Bachelor of Science degree in Criminal Justice and will begin work immediately.

Appointment of Police Officers Cont. . .Stephen Sullivan

Mr. Sullivan is currently employed as a court officer with the NH Judiciary Branch. He is a lifelong resident of NH and graduated in 2015 from Saint Anselms College with a Bachelor of Science Degree in Criminal Justice.

Kevin Fruwirth

Mr. Fruwirth is currently employed as a site surveyor for Solar City. He is a resident of Agawam, MA and graduated in 2014 from Curry College with a Bachelor of Arts Degree in Criminal Justice. In 2016, he was awarded a Master of Science Degree in Health Care Administration from Worcester State.

Chief Lyver informed the Board that candidates Sullivan and Fruwirth must both attend a Municipal Police Training Academy. Application submissions for the academy are due by October 3, 2016 and an appointment letter is required for acceptance as a full-time student officer. Both candidates also attended the state-administered physical abilities preview test on September 8th and have the actual test on September 15th. He requested that their appointments be contingent upon successful completion of the actual physical abilities test.

Members of the Board welcomed candidates Harper, Sullivan and Fruwirth to Northborough.

Selectman Rutan moved the Board vote to appoint Patrick Harper as a full-time police officer effective September 26, 2016; Selectman Amberson seconded the motion; all members voted in favor.

Selectman Rand moved the Board vote to appoint Stephen Sullivan as a full-time police officer effective October 31, 2016, contingent upon satisfactory completion of all entrance requirements, including the successful completion of the state-administered physical abilities test; Selectman Amberson seconded the motion; all members voted in favor.

Selectman Perreault moved the Board vote to appoint Kevin Fruwirth as a full-time police officer effective November 1, 2016, contingent upon satisfactory completion of all entrance requirements, including the successful completion of the state-administered physical abilities test; Selectman Rand seconded the motion; all members voted in favor.

Surrounded by their families and members of the Northborough Police Department, Patrick Harper, Stephen Sullivan and Kevin Fruwirth were officially sworn in as Patrol Officers by Town Clerk Andrew Dowd.

**7:10 p.m. - MICHELLE GILLESPIE -
APPLEFEST COMMITTEE CHAIR**
Update on 2016 Applefest Events.

Applefest Committee Chair Michelle Gillespie was present along with Vice Chair Laura Ziton. Also present was 250th Town Anniversary Chair Virginia Simms George and Vice Chair Tom Lowe. Ms. Gillespie provided an update on the events of the 26th Annual Applefest Weekend to be held September 15th – 18th. Highlights included the addition of the 250th anniversary celebration being added to this year's event. Also noted was that Town Historian Robert Ellis is this year's Grand Marshall. Ms. Gillespie thanked the local businesses and Town Staff for their support of this community event.

7:15 p.m. - SKIP DOYLE - ROTARY CLUB
Update on Applefest Street Fair and request to close Blake Street on September 18, 2016.

Rotary Club members Skip and Pat Doyle were present to provide an update on the Rotary Club's street fair. The street fair will take place on Blake Street on Sunday, September 18th from 9am – 4pm. It was proudly noted that this year's street fair will include well over 80 vendors.

Selectman Rand moved the Board vote to close Blake Street on September 18, 2016 between the hours of 6 a.m. to 5 p.m. for the annual Applefest Street Fair; Selectman Amberson seconded the motion; all members voted in favor.

**7:20 p.m. - VIRGINIA SIMMS GEORGE -
250TH TOWN ANNIVERSARY COMMITTEE CHAIR**
Update on 250th Town Anniversary Events.

250th Town Anniversary Committee Chair Virginia Simms George provided an update on the 250th celebration events, including those that have already been enjoyed and those to come. Upcoming events include a cemetery tour on September 24th and the 250th Finale, scheduled to take place at the Double Tree in Westborough on October 29th. The finale will serve as the 250th Committee's closing event.

REPORTS

Jason Perreault

- Noted the anniversary of the passing of Army Specialist Brian Arsenault on September 4th.
- Noted the anniversary of 9/11. Thanked Northborough's first responders for their everyday efforts to keep us all safe.
- Attended the recent tour of the newly renovated Lincoln Elementary School. Thanked everyone involved for their excellent collaboration, communication and hard work to bring this project to completion.
- Extended birthday wishes to Selectman Rutan.

Leslie Rutan, Vice Chairman

- Attended the recent tour of the newly renovated Lincoln Elementary School. Thanked everyone involved for their hard work. Noted that a Re-Dedication Ceremony is planned for September 15th at 10am.
- Reminded residents to donate to the Food Pantry throughout the year.
- Noted that the Town is always looking for volunteers to serve on the various Boards, Committees and Commissions. Encouraged residents to visit the Boards & Committees page on the Town website
- Requested if additional traffic enforcement can be conducted by the Police Department at the crosswalk located on Route 20 at Maple and Brigham Streets.

Jeff Amberson, Chairman

- Now that school is back in session, reminded the public to pay attention to school buses picking up and dropping off students.
- Thanked Chief Lyver for his monthly report.
- Announced that a motorcycle ride in honor of Army Specialist Brian Arsenault is scheduled to take place on September 24th. Registration at the American Legion will begin at 9:30am and the ride will leave at noon. All proceeds will be donated to various Veterans' organizations and to the Brian Arsenault Scholarship Fund.

Dawn Rand

- Noted the recent passing of George Lenox who served on the Appropriations Committee many years ago. Extended sympathies to his family.
- Noted that the 144th reunion of the Northborough High School Alumni Association will take place on September 17th at Juniper Hill Golf Course at 1pm.
- Recommended that the Board appoint Leslie Harrison to the Open Space Committee. See below for appointment.

William Pantazis, Clerk

- Attended the recent tour of the newly renovated Lincoln Elementary School. Thanked everyone involved for their hard work.
- Thank Chief Parenti and his department for their efforts related to a recent fire at the Yellick residence.

John Coderre, Town Administrator

- Encouraged the community to attend the Re-Dedication Ceremony of the Lincoln Street School on September 15th at 10am. Extended is appreciation to those involved in completing the project efficiently, effectively, on time and under budget.

APPOINTMENT TO THE OPEN SPACE COMMITTEE

Selectman Rand moved the Board vote to appoint Leslie Harrison to the Open Space Committee for a partial one-year term to expire on April 30, 2016; Selectman Rutan seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

EXECUTION OF CEMETERY DEEDS 1001, 1002, 1003

Selectman Perreault moved the Board vote to execute Cemetery Deeds 1001, 1002 & 1003; Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:50 p.m. - EXECUTIVE SESSION

Selectman Rutan moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Chair's determination that a discussion regarding these matters in an open meeting may have a detrimental effect on the position of the Board; Selectman Rand seconded the motion, the roll call vote was taken as follows.

Perreault	“aye”	Rand	“aye”
Rutan	“aye”	Pantazis	“aye”
Amberson	“aye”		

Chairman Pantazis announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Perreault seconded the motion; all members voted in favor.

Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. September 12, 2016 Meeting Agenda.
2. August 15, 2016 Meeting Minutes.
3. Information packet – Police Officer Appointments.
4. Memorandum – Gifts to Police Department.
5. Memorandum – Applefest, Street Fair and 250th Events update.
6. Cemetery Deeds.